



VCRA Voluntary Certified Court Reporter (CCR) Program Application

Name _____

Address _____

City/State/ZIP code _____

Email _____

Telephone _____

Reporting Method Steno Voice

Employment Type Official Freelance Captioning/CART
 Legislative Other _____

Qualification:

I am a professional member in good standing with VCRA.

I am a holder of RSR, RPR, CVR, or higher NCRA/NVRA designations, or CSR from another state and applying for certification under reciprocity.

If you do NOT possess a RSR, RPR, CVR, or higher NCRA/NVRA designations, or a CSR designation, the following criteria must be met:

- 1(a) Provide proof of completion of a court reporting school or program
- 1(b) One year work experience as a court reporter
- 1(c) After applying, applicant must work under the auspices of a certified reporter (CCR or NCRA/NVRA certificate) for a minimum of one year and provide VCRA with a Letter of Recommendation from that reporter

OR

- 2(a) Provide two Letters of Recommendation from current members of the Virginia bar
- 2(b) One year work experience as a court reporter
- 2(c) After applying, applicant must work under the auspices of a certified reporter (CCR or NCRA/NVRA certificate) for a minimum of one year and provide VCRA with a Letter of Recommendation from that reporter

Materials Required:

Please attach the following documentation to your application.

If you possess a RSR, RPR, CVR, or higher NCRA/NVRA designations, or CSR from another state:

- Copy of Certificate for RSR, RPR, CVR, or higher NCRA/NVRA designations, or CSR from another state.

If you do NOT possess a RSR, RPR, CVR, or higher NCRA/NVRA designations, or a CSR designation:

- Proof of completion of a court reporting school or program OR two Letters of Recommendation from current members of the Virginia bar
AND
- One year work experience as a court reporter. Please describe work experience below:

Before applications will be processed, applicants must pay the CCR Application Fee of \$30 by check to the Virginia Court Reporters Association or on the VCRA website: <https://vcra.net/Sys/Store/Products/87853>

I hereby certify that the information submitted is accurate and truthful, and I further certify that I will abide by all rules, policies and procedures governing this voluntary certification program and that of the Virginia Court Reporters Association.

Signature _____
Date

Submit application to ccr@vcra.net or mail to:
Virginia Court Reporters Association
PO Box 12317
Norfolk, VA 23541

(May 2021)